

**EMPLOYMENT OPPORTUNITY:**

**Integration Coordinator**

**Permanent – 37.5 hours per week.**

**Wage: \$25.00/hour**

The Wainwright MFRC is seeking a highly motivated individual to develop and implement programming and services that promote the integration of all members of Canadian Armed Forces families in the Wainwright area. The individual in this position will be responsible for establishing a comprehensive support system for both Anglophone and Francophone families. With a focus on community partnerships, the individual will establish and maintain a comprehensive system of intake, referral and follow-up for community members accessing information and/or support services.

Position Requirements

- Background in social services with a focus on mental health and wellbeing
- Diploma in Child and Youth care or Family Studies preferred; a combination of relevant training in Human Services and experience may be considered
- Bilingual French and English, oral and written
- Experience in creating and maintaining community partnerships and referral networks
- Flexibility to work evenings and weekends
- Experience in budgeting, program planning and development, and group facilitation
- Ability to provide satisfactory intervention record check and criminal record check, including vulnerable sector

Assets

- Experience/knowledge in the non-profit sector
- Current First Aid Certification
- Experience/knowledge of the issues and challenges facing Canadian Armed Forces families

Anticipated start date: April 2021

This competition will remain open until a suitable candidate is found and may be used to fill similar current and future vacancies of a permanent, temporary or casual nature. Only applicants under consideration will be contacted. Please submit a bilingual cover letter along with a resume explaining your skills and interest.

Forward cover letter and resume **quoting competition # 21-04** to:

Natacha Drolet, Executive Director

Wainwright MFRC

Box 29, Denwood, AB T0B 1B0

**Email:** [execdir@wainwrightmfr.ca](mailto:execdir@wainwrightmfr.ca)

**Phone:** 780-842-1363 Ext. 1253 **Fax:** 780-842-1876