

Veteran Family Coordinator

Would you like to make a difference in people's lives? You are looking for an organization where you can combine using your skills with having fun at work? You are looking for a workplace where you can evolve within a growing organization? Are you looking for a temporary contract to take on challenges as well as offer you a flexible schedule? You would like to discover and work with the military community (military members, families, and veterans)? If you answered yes to these questions, **you are the person** we are looking for! The Valcartier Family Centre would like you as part of its team to guide, support, and counsel veterans and their families.

What is the Valcartier Family Centre? It is an organization that supports the military community by offering various intervention or psychosocial support services, employment assistance, services for children (occasional daycare), youth services (youth workers for 12 to 17 year olds), and volunteering.

The Centre's Values:

- Respect
- Equity
- Transparency
- Quality
- Innovation

Advantages of working at the Centre:

- Wide variety of cases
- Continuing education (in-house and external training)
- Initiative encouraged
- Flexible schedules
- Autonomy
- Cross-sector projects

Benefits offered to the team:

- A work environment based on caring leadership
- Possibility to work remotely
- Possibility to bank work hours
- 12 public holidays

- Summer hours
- Insurance after 3 months
- Cohesion committee
- Possibility to work out nearby at a reduced rate
- Cycling path nearby
- Access to a shower at the Centre

What we are offering for this position:

- Hours : 35h/week (possibility of part-time, 3 or 4 days a week)
- Duration of employment: until December, with possibility of renewal (leave replacement)
- Location: Valcartier Family Centre (10 minutes from Val-Bélair)
- Start date: as soon as possible
- Salary: \$28.81 per hour

Experience required for this position:

- Experience in needs assessment
- Exceptional interpersonal skills in all circumstances, collaborative, positive approach, and sensitivity and tact in interactions with individuals experiencing stressful situations
- Exceptional understanding of the particular characteristics of military life, of civilian and provincial agencies able to provide support to the families of veterans
- Use of the community approach and preventive vision in one's practice
- In-depth understanding of systems, policies, and practices in the community and the CAF to help families access support services and programs (VAC, JPSU, Return-to-Work Program, Case Management Program, Operational Stress Injury Clinic, health and mental health agencies and the base's rehabilitation services, etc.)
- Excellent adaptability, autonomy, and resourcefulness
- Exceptional organizational skills and establish priorities

Academic and professional requirements:

- Undergraduate university degree in social sciences
- Member of their relevant professional order
- Minimum of one (1) year of experience in needs assessment
- Flexible schedule and mobility to cover the designated region (own a car)
- Available to work evenings and weekends (1 to 2 times per month)

- Minimum of two (2) years of work experience with military families or with an MFRC (asset)
- Excellent command of spoken and written French
- Bilingualism (French-English)

Send your **résumé** and cover letter to the VFC Human Resources Department at RH.CRFMV@outlook.com no later than Friday July 26th, 2019.

*****Please note that only applicants selected for an interview will be contacted.**