

Employment and orientation counsellor

Would you like to make a difference in people's lives? You are looking for an organization where you can combine using your skills with having fun at work? You would like to discover and work with the military community (military members, families, and veterans)? You would like to be part of our team of employment experts? You would like to work with the Anglophone community? If you answered yes to these questions, **you are the person** we are looking for! The team is growing, and the Valcartier Family Centre would like you as part of its team to entrust you with the responsibility of accompanying our clientele to help them discover their interests and professional potential. You will offer framework and support during the orientation process, life/career transitions, returning to work, and job retention. Don't hesitate – come join a multidisciplinary team of over 65 individuals.

What is the Valcartier Family Centre? It is an organization that supports the military community by offering various intervention or psychosocial support services, employment assistance, services for children (occasional daycare), youth services (youth workers for 12 to 17 year olds), and volunteering.

The Centre's Values:

- Respect
- Equity
- Transparency
- Quality
- Innovation

Advantages of working at the Centre:

- Wide variety of client cases
- Continuing education (in-house and external training)
- Initiative encouraged
- Autonomy
- Cross-sector projects

Benefits offered to the team:

- A work environment based on caring leadership
- 12 public holidays
- Summer hours

- Flexible schedule
- Insurance after 3 months
- Cohesion committee
- Possibility to work out nearby at a reduced rate
- Cycling path nearby

What we are offering for this position:

- Hours : 35h/week
- Location : 3 days/week in Ste-Foy and 2 days/week in Valcartier (10 minutes from Val-Bélair)
- Start date: September 2019
- Salary: \$28.81 per hour

Experience required for this position:

- Individual counselling in employability development and professional orientation, centered on a global approach
- Developing and leading group workshops, based on needs
- Experience with a clientele whose life paths have been full of challenges
- Ability to modify one's methods depending on the client
- Excellent interpersonal and teamwork skills
- Excellent adaptability, autonomy, and resourcefulness
- Exceptional organizational and time management skills and ability to establish priorities
- Experience in a community setting (an asset)

Academic and professional requirements:

- Graduate degree in counselling and orientation
- Member of the Ordre des conseillers et conseillères d'orientation du Québec (OCCOQ)
- Two (2) years of relevant work experience
- Excellent French and English language skills, spoken and written (ability to have appointments with English speakers)
- Understanding of the particularities of military life (an asset)

Send your résumé and cover letter to the VFC Human Resources Department at RH.CRFMV@outlook.com no later than Sunday August 4th, 2019.

*****Please note that only applicants selected for an interview will be contacted.**

